TWS Board Meeting Agenda

*San Francisco Bay Area Chapter*

*6:30 – 8:30 PM on August 18, 2020*

Attendees:

# Call-In

Voting Members: Natalie R. (President), Rachel (President-Elect), Ricka (Treasurer), Molly (Professional Development Chair), Patricia (Conservation Affairs Chair), Natalie G. (Past President), Kathleen (Western Section Rep), Carli (Secretary), Laura (Public Outreach Chair)

Non-voting Members: Leslie (Professional Development Co-Chair), Meghan (Media Director), Mary (Historian), Halia (Student Affairs Chair), Joe (Newsletter Editor), Lauren Ross

# Absent

Hailey (Diversity Chair)

Agenda:

# Old Business

* Vote to approve May and June meeting minutes
	+ Approved
* Review of action items from July meeting
	+ **Nat -** short article re: donations for newsletter - help Nat with writer’s block!
		- Newsletter in progress
	+ **Patricia & Laura -** connect about Farallon Islands EIR
		- Patricia is reviewing Laura’s comments

# New Business

President Updates

* Bylaws ready for HQ Final Approval
	+ We got 28 yeses and 2 abstains
	+ President and Secretary will work together to confirm membership for all voting members and will then send to HQ for final approval
* Send ideas and items for monthly newsletter to Natalie R
* 2020 Goal - Get Admin in Order
	+ Complete By-laws - **Nat R, Natalie G, Ricka ---almost done!**
	+ Complete position SOPs - **Nat R, Natalie G ----action item for everyone before 2021**
	+ Figure out how to track members - **Carli (with help)**
* 2021 Planning - Who’s with us?!
	+ We need help recruiting!

President-Elect Updates

* Merch!
* Art and logos - We didn’t get any entries into the logo design contest :(
	+ will update on art and logos at next meeting

Past-President Updates- **Absent**

Treasurer Updates

* We have received funds from Amex in our bank account

Secretary Updates

* As of the end of July, we have 157 members
* Over 200 members are expired, we should discuss options for auto-renewal or sending membership reminders

Western Section Updates

* Western Section Retreat is scheduled for next weekend, will report back at next meeting
* The Board wants to know details about the WS Annual Meeting and student opportunities for attendance

Workshop Updates

* Online workshop update - Career Development
	+ We have confirmed our guest speaker who will provide an example of developing a successful career in environmental biology- Lindsay Vivian from Caltrans
	+ Next Steps
		- The event will be in September in the evening
		- We are planning to have multiple price points to increase accessibility of event
* Butterfly workshop
	+ will revisit after career workshop due to COVID
	+ we still want to prioritize a butterfly workshop, but it will need to happen in Spring (March-May)
	+ ARDC got a grant and workshop report needed by Feb 2022
	+ could be flexible due to COVID

Conservation Updates

* drafting WS letter about USFWS changes to ‘habitat’
* Plastic bill is up in the State Assembly

**S**tudent Affairs Updates

* 2021 Western Sec Mtg is virtual - no idea on cost/student access, Animex scholarship needed? Will discuss with Animex if they want to put the funds towards something else? COVID relief? Will reach out to Western Section Student Affairs for any mtg details
	+ If WS student cost is low, we should try to get as many students as possible to sign up!
	+ Animex scholarship money could go to publictiion fees as well
* Lauren Ross will be transitioning into my chair position - WELCOME!
* All 4 yr unis are following regular semester schedule
	+ start Aug 18 or 26
	+ Holidays Sept 7, Nov 11, 23-27
	+ End Dec 12-18
	+ All fully remote/hybrid. Adhering to county COVID rules for fall semester

Diversity Chair Updates**- Absent**

Website Updates

* no updates

Public affairs

* no updates

Historian Update

* Mary wrote a story for the newsletter

Newsletter Updates

* draft ready ut no deadline