TWS Board Meeting Agenda

*San Francisco Bay Area Chapter*

*6:30 – 8:30 PM on July 21, 2020*

**Meeting started by President at 6:35; Secretary taking minutes**

# Call-in Meeting Attendees:

Natalie R (President), Patricia (Conservation Affairs), Kathleen (Western Section Rep), Mary (Historian), Carli (Secretary), Joe (Newsletter Editor), Rachel (President-Elect), Halia (Student Affairs), Natalie G (Past-President), Ricka (Treasurer), Laura (Public Affairs), Molly (Professional Development)

# Agenda:

1. President Updates
* Vote to approve May and June meeting minutes - postponed to August
* Review of action items from March meeting
	+ **Mary -** archive membership roster with Carli
	+ **Everyone -** ideas for online workshops - **completed**
* Bylaws ready for membership vote
	+ Proposal:
		- Send new bylaws and tracked changes to membership with link to voting survey
		- Set deadline to be August board meeting so if people want to vote in person they can join the meeting
		- Consider votes received by deadline to be our members attending the meeting
	+ Board agrees to the voting proposal
		- Offering a section at the end for members to include personal information (workplace, mailing address, preferred email) to the voting survey to help address the lack of membership info currently available to the Chapter
* Items to address in monthly email to membership
	+ Send items to include in email to Nat R ASAP
	+ Western Section CWB workshop 7/17 and 18
	+ Bylaws vote
	+ Monthly campaign for July/August?
		- Many people are back at work at some capacity, is this necessary? Is this something we want to do?
		- Could we do a logo contest?
			* Offer a prize and a small gift to the ‘winner’
			* think of a theme and the thing we want to have the logo on
		- Logo/Design Constraints
			* Able to go on a small surface (neck buff/mask?)
			* 2 color max
			* line-oriented
* 2020 Goal - Get Admin in Order
	+ Complete By-laws - **Nat R, Natalie G, Ricka ---almost done!**
	+ Complete position SOPs - **Nat R, Natalie G ----develop strategy to start from scratch**
	+ Figure out how to track members - **Carli (with help)**
* 2021 Planning - Who’s with us?!

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| --- | --- | --- | --- | --- |
| **Positions** | **Term Starts** | **Term Ends** | **Will you stay or will you go?** | **Recommend a successor?** |
| President - Nat | 2/6/20 | 2/9/21 | As past-prez, yeah |  |
| President-elect - Rachel | 2/6/20 | 2/9/21 | As Prez, yeah! |  |
| Section Rep - Kathleen | 2/6/20 | 2/6/22 | Yes! |  |
| Secretary - Carli | 2/6/20 | 2/6/22 | Yes! |  |
| Treasurer - Ricka | 9/4/17 | 2/9/21 | All done! |  |
| Newsletter - Joe | 1/1/19 | 2/9/21 | Go with the flow! (maybe) |  |
| Media Director - Meghan | 2/9/18 | 2/9/21 |  |  |
| Public Outreach - Laura | 2/9/18 | 2/9/21 | Yes- discuss the role of Public OUtreach in 2020 |  |
| Conservation Affairs - Patricia | 2/6/20 | 2/6/22 | Yes! |  |
| PDC - Molly | 2/9/17 | 2/9/21 | All done! | Happy to help transition |
| PDC - Leslie | ? | 2/9/22 | Yes! |  |
| Student Affairs - Halia | 2/9/19 | 2/9/21 | Grad School Y’all! |  |
| Diversity - Hailey | 2/9/20 | 2/9/22 |  |  |
| Historian - Mary | 2/6/20 | 2/6/22 |  |  |

1. President-Elect Updates
* Moving forward with merch contest
* Talking to our current printer about printing a buff, waiting on a response
* We are postponing outings for the foreseeable future
1. Past-President Updates **- None**
2. Treasurer Updates
* We are in a good place financially
* The donation drive was really good!
1. Secretary Updates
* Ricka to provide all her old membership files to help bridge gaps in membership data
* Carli will also reach out to HQ and Western Section about old membership reports
1. Western Section Updates -**Absent**
* digital Western Section meeting coming up
* things we’ve done (for the WS report)
	+ donation matching drive
	+ professional development workshop
1. Workshop Updates
* Online workshop update - Career Development
	+ Possible speaker, Karen Fullen, from NRCS
* Budget for workshop
	+ Cost per attendee
		- Carmel Rodell- usually costs $199/hr, we are going to suggest a flat cost and then a per head additional fees
		- Suggested $40
		- A lower cost for students/early career/COVID-affected folks that is subsidized by the suggested dollar amount
		- Member box - non-members pay $10 membership fee
* the finalized idea for 2-2 hour sections
1. Conservation Updates
* Committee reached out for updates about MBTA EIS. Members can submit comments right now
* RAWA (funding/tribal grant act) got wrapped up with another bill that is on the Senate floor
	+ Target Events- Thank you letter to our Reps who voted on RAWA and letters to Senate asking them to vote
* Respond to Farallon Island EIR, do we have marine biology people?
	+ Laura is ready to help!
1. Student Affairs Updates **- none**
2. Diversity Chair Updates **- none**
3. Website Updates **- Absent**
	* we used to have contact info for wildlife rehab but it is no longer on our website
	* Meghan found the archived page and will restore it
4. Public Outreach **- None**
5. Historian Update
* Elder Member Outreach
* Send question ideas to Mary
* If anyone has any other suggestions about recording stuff, let Mary know
1. Newsletter Updates
* Newsletter ideas
	+ COVID article
	+ Info on bird nests
	+ Questions to our elders
	+ include info about Outdoor Afro and the Suisun Wildlife and an update on our Donation Marching Challenge
	+ What do our members think about Mt. Lion listing?
	+ Research that they want to share- or other newsletter requests to membership email?
1. How Would we like to meaningfully connect to increasing diversity in our field as the SF TWS Board
* Western Section Conference scholarship
* Student Grant
* Connect with local university clubs and organizations and make connections there
	+ intercept younger students
* make connections with our local counties
* What value do we have to provide?
* We are a long-standing organization with a lot of connections to employers and job opportunities
* Connect to organizations who are already doing this work and support them monetarily
	+ Recruit these organizations to include them in our network to diversify our membership
* How do we provide these resources to others?
* May be different paths for this work
	+ Redirecting resources
	+ Connecting with youth/getting new members
	+ Representing our own members
	+ Expanding our mentorship opportunities

**Meeting Ended at: 8:11 PM**